



## **Constitution of Kindersley Minor Sports Association Inc.**

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#### **Article 1 – Title**

- (a) The name of this organization shall be the “Kindersley Minor Sports Association Incorporated (KMSA).

#### **Article 2 - Purpose**

- (a) The Kindersley Minor Sports Association Incorporated shall foster, promote, and conduct sports activities in the best interest of the individual member organizations.
- (b) The purpose of the minor sports programs is to help and assist character growth and to aid the physical development of all participants by providing activities for children.
- (c) The objective of this executive is to level the playing field for all programs involved in the association. The executive is a group of unbiased individuals who seek to make decisions that will affect the entire association in a positive manner. All decisions must be made with the ultimate goal being the improvement of programs that directly benefit children. No one program is deemed more important than the other and it will be absolutely necessary for all programs to support each other and work together for the betterment of the association as a whole. Although programs may run differently the protocol and financial accountability will remain consistent.

#### **Article 3 – Member Organizations**

- (a) The member organizations belonging to the Kindersley Minor Sports Association Incorporated are:

Minor Hockey	Minor Ball
Skating Club	Power Skating

- (b) If any other sports group desires to associate itself with KMSA, such shall be affected in the manner provided for in the amendments of alterations to this Constitution.
- (c) If any member organization is to be expelled by the KMSA, it shall be affected in the manner provided for in the amendments or alterations to this constitution.
- (d) All member organizations shall deposit monies received to the treasury of KMSA. Any member organization may apply to the Executive of KMSA to retain funds of their own.
- (e) If the Board of any member organization wishes to dismiss one of the members of its board, it may do so only with the approval of KMSA Executive. If the KMSA Executive grants approval for such dismissal, then the KMSA Executive shall appoint a replacement for the dismissed member.
- (f) Each member organization shall submit its proposed budget approval to the KMSA Executive six (6) weeks prior to their general registration of participants.
- (g) The KMSA is not responsible for any debts of member organizations.
- (h) Each member organization shall have a presiding board or Co-ordinator and shall designate its complete board to the KMSA executive. Presiding Boards shall determine maximum number of board member, and hold monthly meetings.
- (i) Each member board president is to attend monthly Executive meetings and make a report. Each board is directly accountable to the KMSA Executive.
- (j) Each board member “in good standing” will receive an exemption of 12 volunteer hours, (hockey, skating) or 6 hours (ball).

#### **Article 4 – General Membership**

- (a) Any resident person of the age of majority in the Town of Kindersley or any surrounding rural municipality which enters into an agreement with the Town of Kindersley regarding tax sharing of sports facilities in the Town of Kindersley are members of KMSA.
- (b) Every member shall be entitled to one vote at any general meeting. Only members in “good standing” (those without outstanding debts to the association) are eligible to vote.
- (c) There shall be an Annual General Meeting of the membership in each calendar year and should be held in November. At that time each member organization will give a report and year end financials (Sept – Aug) will be available.
- (d) Notice of meetings shall be advertised in any weekly newspaper located in the Town of Kindersley for two (2) editions prior to said meeting, the first advertisement to give at least two (2) weeks notice.
- (e) Special general meeting of the general members may be called by the KMSA Executive or at the written request of twenty (20) or more members made to the

KMSA Executive. Special general meetings must be advertised at least once in any weekly newspaper located in the Town of Kindersley and such advertisement must give at least one (1) week notice prior to the meeting.

- (f) Any general meeting must have twenty (20) or more members present to constitute a quorum.
- (g) In the event of a tie in any voting matter, the President shall cast the tie-breaking vote.
- (h) At the request of at least two (2) members, voting shall be done by secret ballot.

**Article 5 – Executive**

- (a) The Executive of KMSA shall consist of 11 individuals as per Corporations Branch guidelines:

- President
- Vice President
- Secretary
- Treasurer
- Minor Hockey President
- Minor Ball President
- Skating Club President
- Directors – 4

- (b) The Executive of KMSA, except for the President of each member organization and shall be elected at the general meeting. The Presidents of member organizations as well as a representative from power skating may be elected at their perspective registration meetings. Due notification of these elected individuals shall be given to KMSA.
- (c) The members of the KMSA Executive must be members of the Kindersley Minor Sports Association Incorporated.
- (d) Any employee of KMSA may not sit on the Executive.
- (e) The President of KMSA shall call and chair all general and executive meetings, and in the event of any controversy in the interpretation of the Constitution, shall be the final interpreter of the Constitution. In the absence of the President, the Vice-President shall chair the meeting and shall act for the meeting as President.
- (f) The Executive or Member Boards shall have a quorum at meetings in order to vote on motions. A quorum shall be defined as 50% of the voting executive or board members plus (+) 1.
- (g) The term of each executive and board position is two (2) years. A term may be extended but only with approval obtained at an AGM or spring meeting.

- (h) KMSA Executive members in “good standing” shall be exempt from other volunteer commitments within the association. If more than three (3) executive meetings are missed without excuse that executive members will be removed from the executive.
- (i) The KMSA Executive may decide on any money matters that are less than five thousand (\$5,000.00) dollars. Matters exceeding that amount should be taken to a general meeting for approval. Membership Boards may decide on any money matters that are less than five hundred (\$500.00) dollars. All matters exceeding that amount should be taken to the KMSA Executive for approval.
- (j) Executive meetings shall be held at least once a month with the Executive being informed of the meeting on at least forty-eight (48) hours notice by any reasonable means of communication. With regard to the calling of Executive meetings to deal with special or emergency matters, such meetings maybe called at the discretion of the President and the members of the Executive without the specified forty-eight (48) hours notice being required.
- (k) In the event of a resignation or dismissal of any member of the Executive of KMSA the remaining Executive shall appoint a person for the vacated position until the position can be properly filled.
- (l) The KMSA Executive is the body that approves suggestions and recommendations from the member organization boards. Any recommendation may come to the KMSA Executive on behalf of a member organization board. That recommendation must be brought by the member organization president as an approved motion by the entire member organization board before the KMSA Executive will decide on the matter. Such matters for the executive to make decisions on are financials matters, disciplinary matters, constitutional matters, protocol matters, etc. If the decision of the executive is not acceptable to the proposing member organization board then an appeal may be made by that board to be rediscussed at the next executive meeting. No one individual may speak on behalf of a board or of their own volition. Any matter that is brought to the KMSA Executive level must be done so through the member organization board’s president, and that member organization board being fully aware of the particular matter. The decision of the KMSA Executive is final and is only subject to further question by the Town of Kindersley’s Director of Leisure Services. The Director of Leisure Services is to communicate directly with the President of KMS and support the decision of the executive so the integrity of the KMSA Executive will be upheld.
- (m) All official correspondence from the KMSA Executive or member organization boards must be done so on official logo letterhead, bearing the signature of the KMSA Executive President or the member Organization President.
- (n) Member organization boards cannot over turn any decision or motion made by the KMSA Executive.

## **Article 6 – Amendments**

- (a) Amendments or alterations to this Constitution shall be made only at a general meeting of this Association, after notice of the proposed amendment(s) or alteration(s) is given in writing to the Secretary of KMSA at least ten (10) days prior to the general meeting. Notice of the proposed amendment(s) or alteration(s) shall be made available to the public at least two (2) weeks prior to the meeting. Such amendment(s) or alteration(s) must be passed by a 2/3 majority of the members present to be effective.

## **Article 7 – Playing Rules**

- (a) The playing rules of KMSA member organizations shall follow the playing rules of the provincial or official organizations.

## **Article 8 – Conduct**

- (a) All officials of KMSA shall conduct themselves in a manner becoming to this organization. Officials and members are reminded that their personal conduct is closely observed, and in many cases followed by minors.
- (b) No player, coach or any other person acting as representative of the Association shall consume alcohol or use drugs when players or teams are under his/her supervision.
- (c) No player, participant coach or official of this Association shall use obscene or profane language during any game, competition, or practice while on the playing surface or in the dressing rooms.
- (d) The KMSA Executive may by a simple majority expel any player or official for objectionable or unsportsmanlike conduct. Any member board may recommend expulsion of an individual.
- (e) The KMSA Executive will uphold the Town of Kindersley's Zero Tolerance Policy and support disciplinary measures decided upon by the Town of Kindersley Director of Leisure Services.

## **Article 9 – Misconduct**

- (a) The Executive of each member organization may discipline any participant, coach or manager for objectionable or unsportsmanlike conduct.
- (b) Any participant, manager or coach who has been disciplined may appeal to the KMSA Executive. The decision of KMSA Executive shall be final.
- (c) The KMSA Executive shall be made aware forthwith of any disciplinary action taken by a member organization against a player, manager or coach.
- (d) The KMSA Executive shall have the right to take disciplinary action against any player, manager or coach when such action would be warranted if the member organization has not done so; or the KMSA Executive shall have the right to take further disciplinary action against any player, manager or coach when the

disciplinary action that may have been taken is not appropriate in the view of the KMSA Executive.

**Article 10 – Eligible Athletes/Participants**

- (a) KMSA shall provide sports competition for children up to the age of eighteen (18) years who have paid registration dues to a member sports organization.
- (b) No athlete will be permitted to play or practice until they have properly registered with KMSA, have paid their fees and cleared any outstanding debts. Any athlete failing to cooperate in this regard will be dealt with by the KMSA Executive and Administrative staff.
- (c) The KMSA and member organizations shall follow the respective provincial organization's yearly ruling regarding the birth date for eligibility of players or participants in the various leagues or levels of each sport.
- (d) All registrants with the KMSA must agree to complete volunteer hours as determined by the member organization boards. Those registrants who do not agree to volunteer service will be required to pay a set premium in lieu.

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